

Audit/Inspection Checklist

Code Title	Management of confined spaces	Code No.	OSHJ-COP-06	Rev. No.	1.0
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Sr.	Checklist Item	Clause in the Code	Acceptable means of compliance
1	Are the confined spaces within the workplace identified?	5.1: Identification of Confined Spaces	<ul style="list-style-type: none"> – Check for safety signs availability with suitable languages (if needed). – Check for illumination for signs – Check for copy of list of confined spaces.
2	Are the risks related to confined spaces assessed?	5.2: Risk Assessment	<ul style="list-style-type: none"> – Check for Risk Assessment
3	Is there a permit-to-work system to control confined space activities?	5.4: permit to work	<ul style="list-style-type: none"> – Check for a copy of a full written permit to work in confined space.
4	Are the access/egress of confined spaces sufficient for human access, if required?	5.5: Access and Egress	<ul style="list-style-type: none"> – Check for size of openings suitable for rescue operations. – Check for obstructions.
5	Are there communication system in place to contact in and out of confined spaces?	5.6: Communication	<ul style="list-style-type: none"> – Check for systems of communication (telephones, radios, sirens or speech) – Check if the telephone and radios are protected from sources of ignition.

6	Is the atmosphere of confined space been tested prior to the entry and as often identified by the risk assessment?	5.7: Testing and Monitoring the Atmosphere	<ul style="list-style-type: none"> – Check for the test report document. – Check copy of RA for test interval period.
7	Is there adequate ventilation system in the confined spaces where work in progress?	5.8: Ventilation of Confined Spaces	<ul style="list-style-type: none"> – Check for windows, roof openings, fans or AC conditioning units.
8	Are the services isolated from confined space before work commence?	5.10: Isolation from Gases, Liquids, Flowing Materials, Mechanical and Electrical Equipment	<ul style="list-style-type: none"> – Check for: – Electrical Isolation, using LOTO preferable. – Isolation of any mechanical system, if applicable. – Isolation of any energy sources connected to confined space.
9	Are suitable equipment and tools used in the confined space?	5.12: Portable Gas Cylinders and Internal Combustion Engines	<ul style="list-style-type: none"> – Visually check for: – No petrol operated tools used. – No diesel or gas powered tools used, unless until proper precautions in place. – Gas cylinders are not kept inside the confined space. – The gas hoses and pipes in the confined spaces are restricted or controlled.
10	Are the required PPE and RPE worn with respect to the working atmosphere?	5.14.15: Personal Protective Equipment & Respiratory Protective Equipment	<ul style="list-style-type: none"> – Check for PPE compliance. – Check for RPE compliance. – Check for RPE dedicated for rescue purpose.



11	Are employee working in confined space trained and competent?	6: Training	– Copy of the training records/certificates
12	Are the procedures/arrangements for emergency rescue of employees in the confined space?	7: Emergency Preparedness and Response	– Copy of the documented rescue procedure – Visually verify the arrangements/rescue equipment, if possible